

Nespelem School District 14

Guide to School Citizenship
2009-10



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Nespelem School District believes that harassment, intimidation, bullying and related behaviors are inappropriate and disruptive to the health, safety, and educational process of the District. Please direct concerns to Mr. John Adkins, Superintendent/Principal, at 509-634-4541 or email jadkins@nsd.wednet.edu

Nespelem 2009



Eagles 2010

	Jul 2009	Jan 2010	
	sun mon tue wed thur fri sat	sun mon tue wed thur fri sat	
July 4th Holiday			School Resumes Jan. 4th, 2010
Board Meeting 5:00pm	5 6 7 8 9 10 11	3 4 5 6 7 8 9	MLK Day (no school) 18th
	12 13 14 15 16 17 18	10 11 12 13 14 15 16	Board Meeting 5:00pm
	19 20 21 22 23 24 25	17 18 19 20 21 22 23	Waiver Day (no school) 25th
	26 27 28 29 30 31	24 25 26 27 28 29 30	End of 2nd Quarter
		31	
			19
Board Meeting 5:00pm			President's Day (no school) 15th
Teacher LID Day	2 3 4 5 6 7 8	7 8 9 10 11 12 13	Waiver Day (no school) 16th
Teacher Inservice 26th	9 10 11 12 13 14 15	14 15 16 17 18 19 20	Board Meeting 5:00pm
1st Day of School 31st	16 17 18 19 20 21 22	21 22 23 24 25 26 27	
	23 24 25 26 27 28 29	28	
	30 31		
			19
			1
			20
Labor Day (no school) 7th			Board Meeting 5:00 pm
Native American Pow Wow	6 7 8 9 10 11 12	7 8 9 10 11 12 13	
Native American Day 25th	13 14 15 16 17 18 19	14 15 16 17 18 19 20	
School Board Meeting	20 21 22 23 24 25 26	21 22 23 24 25 26 27	
Waiver Day (no school) 28th	27 28 29 30	28 29 30 31	
			23
			20
Columbus Day (no school) 12th			End of 3rd Quarter
Board Meeting 5:00 pm	4 5 6 7 8 9 10	4 5 6 7 8 9 10	Waiver Day (no school) 2nd
	11 12 13 14 15 16 17	11 12 13 14 15 16 17	Spring Break
	18 19 20 21 22 23 24	18 19 20 21 22 23 24	Parent/Teacher Conf 16th
	25 26 27 28 29 30 31	25 26 27 28 29 30	Board Meeting 5:00 pm
			17
Waiver Day (no school) 2nd			Board Meeting 5:00 pm
Parent/Teacher Conf 6th	1 2 3 4 5 6 7	2 3 4 5 6 7 8	Memorial Day (no school) 24th
End of 1st Quarter	8 9 10 11 12 13 14	9 10 11 12 13 14 15	Waiver Day (no school) 31st
Veteran's Day (no school) 11th	15 16 17 18 19 20 21	16 17 18 19 20 21 22	
Board Meeting 5:00 pm	22 23 24 25 26 27 28	23 24 25 26 27 28 29	
Early Release 25th	29 30	30 31	
Thanksgiving Vacation			
			18
			20
Early Release/Christmas Prog			8th Grade Promotion June 9
Christmas Vacation	6 7 8 9 10 11 12	6 7 8 9 10 11 12	School Picnic June 10
Board Meeting to be decided	13 14 15 16 17 18 19	13 14 15 16 17 18 19	Early Release June 9 and 10
	20 21 22 23 24 25 26	20 21 22 23 24 25 26	Board Meeting 5:00 pm
	27 28 29 30 31	27 28 29 30	Last Day of School June 10th, 2010
			8
			14

NESPELEM SCHOOL STAFF 2009-2010

ADMINISTRATION

JOHN ADKINS
SUE PALMER
VIRGINIA LEZARD
RANDY HERTENSTEIN
TRACY WHITE / DEAN ERICKSON

SUPERINTENDENT/PRINCIPAL
BUSINESS MANAGER
ADMINISTRATIVE SECRETARY
MAINTENANCE SUPERVISOR
HEAD TEACHERS

CERTIFICATED STAFF

BETHANY WILLIAMS
GLENN A WHITELAW
SHARON DOUGLAS
TRACY WHITE
NANCY ARMSTRONG-MONTES
JAMA VAN BRUNT
DEAN ERICKSON
TRACIE MERRILL
SHERI EDWARDS
TERRIE SANGER
JAY HARDER
BETTY BRUESKE

KINDERGARTEN
GRADE 1
GRADE 2
GRADE 3
GRADE 4
GRADE 5
GRADE 6
GRADE 7
GRADE 8
SPECIAL EDUCATION DIRECTOR
PSYCHOLOGIST
PROGRAM FACILITATOR

OTHER INSTRUCTIONAL STAFF

GLORIA ADOLPH
MARCI FLORES
SUE DICKEY
MARION IVES
FLORA LONG
ERICA KELLY
BETSY RAINSFORD
KATHLEEN SAM
WIYAKA WAGNER
DEBBIE JOSEPH
THERESA WILDER
CINDY ST. PIERRE

PRESCHOOL INSTRUCTOR
TECHNOLOGY COORDINATOR
LIBRARY COORDINATOR/BUS DRIVER
CULTURAL EDUCATION COORDINATOR
MUSIC EDUCATION COORDINATOR/ BUS DRIVER
OPPORTUNITY COORDINATOR
SCHOOL NURSE
PARAPROFESSIONAL
PARAPROFESSIONAL
PARAPROFESSIONAL
PARAPROFESSIONAL
PARAPROFESSIONAL

SUPPORT STAFF

VEL WALKER
DEANNA KUEHNE
MARK STEWART
YOGI McCLUNG
DEBBE FRIEDLANDER
JOYCE FLEISCHMAN
MICHELLE COVINGTON
ROBIN BERG
LORNA THOMPSON
SHARON WATKINS
BONNIE KNIGHT

HEAD COOK
ASSISTANT COOK
MAINTENANCE/CUSTODIAL
BUS MECHANIC/MAINTENANCE
BUS DRIVER
BUS DRIVER
COUNSELOR
SPEECH AND LANGUAGE THERAPIST ASST.
SPEECH AND LANGUAGE THERAPIST
SPECIAL ED. CONSULTANT
OCCUPATIONAL THERAPY SPECIALIST

BOARD OF DIRECTORS

Pos. #1, Pat Morin Fall 2011
Pos. #2, Annette Moses Fall 2011
Pos. #3, Jolene Marchand Fall 2010
Pos. #4, Jeannie Moon Fall 2010
Pos. #5, Andy Joseph Jr Fall 2010

NESPELEM SCHOOL STAFF EMAIL ADDRESSES 2009-2010

staff	position	email
John Adkins	Superintendent/Principal	jadkins@nsd.wednet.edu
Gloria Adolph	PreSchool teacher	gadolph@nsd.wednet.edu
Sharon Douglas	2nd grade teacher	sdouglas@nsd.wednet.edu
Nancy Armstrong-Montes	4th grade teacher	nmontes@nsd.wednet.edu
Robin Bergh SLP aide	Speech Aide (Spec. Ed.)	rbergh@nsd.wednet.edu
Betty Brueske	Program Facilitator	bbrueske@nsd.wednet.edu
Michelle Covington	counselor	mcovington@nsd.wednet.edu
Sue Dickey	Library/Media Center Coordinator	sdickey@nsd.wednet.edu
Sheri Edwards	8th grade teacher/Middle School Language Arts	sedwards@nsd.wednet.edu
Dean Erickson	6th grade teacher/Middle School Social Studies	derickson@nsd.wednet.edu
Joyce Fleischman	bus driver	jfleischman@nsd.wednet.edu
Marci Flores	Technology Coordinator	mflores@nsd.wednet.edu
Wiyaka Fox	Paraprofessional	wfox@nsd.wednet.edu
Debbe Friedlander	bus driver	
Jay Harder	School Psychologist (Spec. Ed.)	
Randy Hertenstein	Head Maintenance/Transportation	rhertenstein@nsd.wednet.edu
Erica Kelly	Opportunity Coordinator	ekelly@nsd.wednet.edu
Marion Ives	Native American Culture Coordinator	mives@nsd.wednet.edu
Debbie Joseph	Paraprofessional	
Bonnie Knight	Occupational Therapist	
Deanna Kuehne	Assistant Cook	
Virginia Lezard	School Secretary	vlezard@nsd.wednet.edu
Flora Long	Music Teacher/Bus Driver	flong@nsd.wednet.edu
Yogi McClung	Bus Mechanic/Maintenance	
Tracie Merrill	7th grade teacher/Middle School Math	tmerrill@nsd.wednet.edu
Sue Palmer	Business Manager	spalmer@nsd.wednet.edu
Betsy Rainsford	Nurse	brainsford@nsd.wednet.edu
Kathleen Sam	Paraprofessional	
Terrie Sanger	Special Education Director/Teacher	tsanger@nsd.wednet.edu
Loma Simpson	Speech Therapist (Spec. Ed.)	
Mark Stewart	Custodian	
Cindy St. Pierre	Paraprofessional	cstpierre@nsd.wednet.edu
Jama Van Brunt	5th grade teacher/Middle School Science	jvanbrunt@nsd.wednet.edu
Vel Walker	Head Cook	vwalker@nsd.wednet.edu
Sharon Watkins	Spec. Ed.Co-Director/ High Needs teacher	
Tracy White	3rd grade Teacher	twhite@nsd.wednet.edu
Glenna Whitelaw	1st grade Teacher	gwhitelaw@nsd.wednet.edu
Theresa Wilder	Paraprofessional	twilder@nsd.wednet.edu
Bethany Williams	Kindergarten Teacher	bwilliams@nsd.wednet.edu
Jolene Marchand	School Board	jomarchand@nsd.wednet.edu
Andy Joseph	School Board Legal Representative	ajoseph@nsd.wednet.edu
Jeannie Moon	School Board Chairperson	
Annette Moses	School Board Vice Chairperson	amoses@nsd.wednet.edu
Patrick Morin	School Board	pmorin@nsd.wednet.edu

NESPELEM SCHOOL DISTRICT MANDATORY NOTICES

Educational records will not be released by the school district without your express written consent, provided, subpoena request shall be honored after you have been notified; provided further, the educational records will be sent, upon request, to another educational institution in the event of student transfer.

Equal Education Opportunity

All educational opportunities will be offered to students in the Nesperlem School District #14 without regard to race, religion, color, national origin, gender or disability. No person will be excluded from participation in, or denied the benefits of, or be subjected to discrimination under any education program or activity supported by the Nesperlem School District.. Inquiries regarding compliance and/or grievance procedure can be directed to Mr. John Adkins at the Nesperlem School. at 509-634-4541

Choice Information

Students residing in the Nesperlem School District boundaries must have a choice form signed by the superintendents involved if they enroll in another district. Students residing out of the district who want to go to Nesperlem School District must also have a choice form signed by the superintendents involved.

McKinney-Vento Homeless Education Assistance Act

If you live in a shelter, motel, vehicle, campground, on the street or in an abandoned building, trailer, or other inadequate accommodations, or doubled up with a friend or relatives because you cannot find affordable housing you have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.

Your children have the right to:

- Go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including preschool education, provided to other children.
- Continue in the school they attended before you became homeless or the school they last attended, if that is your choice and is feasible. If a school sends your child to a school other than the one you request, the school must provide you with a written explanation and offer you the right to appeal the decision.
- Receive transportation to the school they attended before your family became homeless or the school they last attended, if you or a guardian request such transportation.
- Attend a school and participate in school programs with children who are not homeless. Children cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your children.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Receive transportation to school and to school programs.

F.E.R.P.A. Notification of Rights under FERPA For Elementary and Secondary Schools Confidentially Notification

Nespelem School District #014 is required by Federal regulations titled, Family Educational Rights and Privacy Act (FERPA), to provide parents and students over 18, annual notification of their FERPA rights. If a primary or home language other than English is required, the district will effectively notify them of their rights under this regulation.

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records.

These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate. Parents or eligible students may ask the school to amend a record that they believe is inaccurate. They should write the school principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise him/her of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

FERPA Notice of Directory Information:

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Nesperlem School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records.

However, the Nesperlem School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Nesperlem School District to include this type of information from your child's education records in certain school publications. Examples include:

- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs;
- School website; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the Nesperlem School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing. The Nesperlem School District has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

Home School Filing

Parents providing home-based instruction to their children must, under state law, file the following information with their local school district:

1. Child's name
2. Child's grade
3. Child's birth date
4. Credentials, if any, of home instructor

Parents may file this information at the Nespelem School District Superintendent's Office at 229 School Loop Road between the hours of 8:00 a.m. and 4:00 p.m.

TITLE I

The Programs Facilitator is responsible for all State and Federal Grant compliance and monitoring.

This person also ensures that all necessary reports and statistics are gathered and submitted. The Program Facilitator is also a coordinator of Professional Development for Nespelem School staff, as well as all facets of Title I.

Title I money is awarded to districts based on income levels of students' households. We then design a program to help students at the greatest risk of not meeting state standards (EALRs), particularly in reading and math, kindergarten through 12. Funds may also be used for preschool programs.

SPECIAL EDUCATION SERVICES

Child Focus Team is coordinated by the School Counselor. The team meets to discuss interventions for a child in which a teacher or parent may have concerns for academically or physically. The team consists of the following persons; Superintendent, Special Education Teacher, the classroom teacher, school nurse, and/or parent.

Students with a suspected disability may be referred by a Parent, Teacher, or anyone for assessment. A Special Education team may consist of all or some of the following; Superintendent, Special Education Teacher, School Psychologist, Speech/Language Pathologist, Occupational Therapist, the classroom teacher, school nurse, and/or school counselor. Students, with parental permission, are assessed and an appropriate program put in place to assure their success. The team will determine the assessment process.

Nespelem School Child Find continues to be open to the public at the Nespelem School in the resource room from 8:00 to 2:00. The screening is available for any child that resides within the Nespelem school district whether or not they are enrolled in school. A parent/guardian, teacher or other involved adult whom has concerns regarding any Educational needs or suspects a disability may complete a referral form. Please contact Terrie Sanger, Special Education Teacher/Director for any further questions at 634-4541 ex. 20.

Public Participation (WAC 392-172-588) The district welcomes public participation and input regarding the planning and operating of the district's special education program. Any application and any required policies, procedures, evaluations, plans and reports relating to the district's special education program are available for public review and comment through Nespelem School. Please contact the Superintendent at 509-634-4541 ex.12 for further information.

Alcohol/Drugs:

Students are not permitted to sell, possess, use or be under the influence of any alcoholic beverage or illegal drugs while on the school grounds or at school functions. Students who violate this will be subject to the student discipline plan.

Tobacco/Smoking/Chewing Snuff:

The Board of Directors of the Nespelem School are committed to establishing a tobacco-free learning and working environment. Tobacco use is prohibited on all school district property.

Criminal Acts:

Students shall not commit acts in violation of City, County, State, or Federal Laws in school buildings, on school grounds, or at school sponsored events.

Destruction/Theft:

The destruction, damage, or theft of school or other persons' property is forbidden.

Fighting:

Students shall not fight on Nespelem School grounds, Nespelem School bus stops, or at school sponsored events.

Gambling / Gambling equipment (i.e.: dice, cards, chips, electronic poker etc)

Gambling of any nature is not permitted in the school setting.

WEAPONS AND DANGEROUS INSTRUMENTS:

A student shall not possess or transmit any object that can reasonably be considered a firearm, air gun, or a dangerous weapon. Violation may result in a one-year expulsion, unless modified by the superintendent or Board of Directors. Parents and Law Enforcement must be notified. (School Board Policy #3240P)

HARASSMENT, INTIMIDATION, OR BULLYING:

Washington State legislators passed legislation requiring each district to have a school district policy dealing with harassment, intimidation and bullying. A student shall not intentionally intimidate or harass a person because of any person's race, color, sex, religion, sexual orientation, ethnic and national origin, mental or physical disability. Initiation or hazing activities are prohibited. The Nespelem School District will not allow harassment, intimidation or bullying. Our district has an Informal Complaint Process and a Formal Complaint process.

Informal complaint remedies include an opportunity for the complainant to explain to the alleged perpetrator, in writing or face to face, that the conduct is unwelcome, disruptive, or inappropriate. Another informal remedy could be a statement from a staff member to the alleged perpetrator that the alleged conduct is not appropriate and could lead to discipline if proven or repeated. Informal complaints may become formal complaints at the request of the complainant, parent, guardian, or because the district believes the complaint needs to be more thoroughly investigated.

Formal complaint may be initiated by anyone and shall be in writing. The principal/and or designee will investigate all formal complaints and compile a written report of the complaint and the results of the investigation. These results may be appealed to the Superintendent or School Board. Corrective measures deemed necessary will be processed as quickly as possible, but in no case no more than (30) thirty days after the superintendent's or school board's written statement. (School Board Policy #3207) The district may address formal complaints at levels three, four, or five of the school discipline chart.

SCHOOL HOURS:

School Begins: 8:15 a.m.

Lunch: 11:00 – 12:00

Dismissal: 2:45 p.m.

APPROPRIATE DRESS

Good grooming and appropriate dress are an important part of promoting self-respect and pride, as well as the image of Nespelem School. Students should come to school appropriately dressed for weather conditions. The following are examples of inappropriate dress and will not be allowed at Nespelem School as determined by the Administration.

DO NOT WEAR:

1. Halter tops, swimsuit tops, or oversized tank tops.
2. Any clothing, which exposes the midriff/cleavage, and undergarments.
3. Spike heels - for safety reasons.
4. Hats in the building at any time. This includes any head covering (hoods).
5. Any clothing promoting or advertising the use of drugs, alcohol, tobacco or sex.
6. Any clothing displaying words, pictures, or gestures which are in poor taste.
7. Shorts must be mid thigh or longer. Shorts and pants must be worn at the hips. No sagging, bagging, or dragging. **(This will be strictly enforced by all staff)**
8. Bandanas and/or any other gang-related attire **will not be allowed.**
9. Long coats, trench coats, overcoats or winter jackets should not be worn during the school day, inside the building, without teacher permission.

LANGUAGE

Students are expressly prohibited from the use of vulgar and/or offensive language and signs/gestures when on school grounds or attending school sponsored activities. Other examples are but not limited to: disrespectful comments or tone and harassing comments.

PERSONAL PROPERTY

Nespelem School and staff are not responsible for lost or stolen items.

ALL ELECTRONIC DEVICES SUCH AS: Radios/Stereos/Video Games/CD players/MP3 players/Pagers/Cell Phones etc...

These items **are not allowed** on campus and will be confiscated and returned only to the parent/guardian. Nespelem School is not responsible for lost or stolen items.

FOOD/BEVERAGES

Except in the case of an occasional party, there will be no eating or drinking in classrooms, hallways, or on school busses during the school day. Gum, sunflower seeds and candy are **not allowed at any time** in the school or on the school bus. Vending machine beverages are to be consumed in the lunchroom. Exceptions arranged by administration.

NO NUT POLICY

Nespelem School is a “No Nut” school. This includes peanuts and all tree nuts. This policy promotes safety through prevention of allergic reactions. Do not bring any foods containing nuts to school parties or functions.

PARENTS/GUESTS/VISITORS (ALL)

All visitors (i.e.: parents/guardians) must check in at the office upon arrival, to obtain a **visitor's pass** that is to be visibly worn at all times while in our school. Because of the disruption to the routine of school, students are not allowed to bring friends or relatives to school with them. Exceptions may be arranged with administration in advance.

BIKE RIDERS & WALKERS

Students must have a signed parent/guardian permission form on file. We encourage safety practices when riding bikes, including wearing helmets.

CLOSED CAMPUS

Nespelem School is a closed campus, and students may not leave campus during the school day without written permission from the office during school hours. The parking lot is also off limits to students during operating hours.

CHECKING IN/OUT OF SCHOOL

Students are expected to ride the bus and go straight home after school. Should it be necessary for a change in this routine, **a note written by the parent/guardian is required.** Students will be released through the office to: The residential parent(s) as listed on student enrollment form, to the non-residential parent upon proper notification or authorization from the residential parent, to law enforcement officers upon proper identification, police officer makes parent notification if transporting student, and other agencies with written administrative or court orders and proper identification. This procedure includes fieldtrips. If an emergency requires an unforeseen change of plans, we will try to accommodate. **Please plan ahead and send a note.**

BUS PASSES

Students will receive a Bus Pass to a different designation ONLY - if they have brought a note from a parent/guardian in the morning.

Bus and Bus Stop Rules:

- a. Pupils being transported are under authority of the bus driver.
- b. Fighting, wrestling, or boisterous activity is prohibited on the bus.
- c. Pupils shall use the emergency door only in case of emergency.
- d. Pupils shall be on time for the bus both morning and evening.
- e. Pupils shall not bring animals, except approved assistance guide animals on the bus.
- f. Pupils shall remain seated while the bus is in motion.
- g. Pupils may be assigned seats by the bus driver.
- h. When necessary to cross the road, pupils shall cross in front of the bus or as instructed by the bus driver.
- i. Pupils shall not extend their hands, arms, or heads through bus windows.
- j. Pupils shall have written permission to leave the bus other than at home or school.
- k. Pupils shall converse in normal tones; loud or vulgar language is prohibited.
- l. Pupils shall not open or close windows without permission of the bus driver.
- m. Pupils shall keep the bus clean and refrain from damaging it.
- n. Pupils shall be courteous to the driver, to fellow pupils, and passers-by.
- o. Pupils who refuse to obey promptly the directions of the driver or refuse to obey regulations may forfeit their privilege to ride on the buses.

PERMANENT WITHDRAWAL FROM SCHOOL

A student must be withdrawn in person by custodial parent or guardian. Unless a student is moving out of the district, students should transfer at the end of the quarter or semester. Fines and charges must be paid prior to records being sent on to another school district.

ADDRESS/PHONE NUMBER CHANGES

Please inform the school office (634 - 4541) in the event of a change of address or phone number.

SCHOOL PICTURES

Individual pictures of all students are taken for the school yearbook. These are available in prepaid packages for the students. Pictures must be ordered and paid for when taken. ASB cards may be purchased in the office.

EMERGENCY CLOSURE

In the event school must be closed because of weather considerations or other circumstances, announcements will be made on KEYG AM 1490 and KHQ-TV and KREM-2, and Tribal Voicemail. No announcement means school as usual. You may call the Bus Barn 634-4547 and listen to an updated message for school closure.

FIRE DRILLS: LOCK DOWNS

Fire drills are required by law and are an important safety precaution. Please move quickly and quietly when exiting the building. In the event of an emergency the school may be “locked down”, to help insure student/staff safety.

LOCKERS

Students may be assigned a locker. Lockers are to be kept neat and orderly. Lockers remain the property of Nespalem School and are subject to search at any time without prior notice. All other searches may be conducted when a reasonable suspicion of violation of school rules occurs (Policy BP 3230). Protect yourself, and don't leave any valuables in your locker. There may be random searches by Law Enforcement K-9 units.

BREAKFAST/LUNCH PROGRAM

Breakfast and lunch are served daily. Milk is also available. A monthly menu will be provided for each family by the school. Prices for the 2009-2010 school year are as follows:

Student Breakfast -\$1.00 Reduced Breakfast - free Milk -\$0.25
Student Lunch - \$1.25 Reduced Lunch - \$0.40

Absolutely NO CHARGING of meals.
Students without money in their account will not be served.

Cafeteria

- a. Be courteous.
- b. Talk quietly while speaking with friends.
- c. Sit in designated areas.
- d. Remain seated until finished.
- e. Clean up and stack trays appropriately.
- f. Return to seat for dismissal.
- g. Remove **ONLY** your own meal card.

ACADEMICS

In those grades which use a letter grading scale the following will be used.

Percent	Grade	Grade Points
93-100	A	4.0
85-92	B	3.0
77-84	C	2.0
69-76	D	1.0
0-68	F	0.0

“A” honor roll will be a GPA from 3.5 and up.

“B” honor roll will be a GPA from 3.0 - 3.49.

PROMOTION/RETENTION

Beginning in October, the teachers will notify parents in writing about student progress and success. In the event that continued lack of progress will lead to retention, the parent is to be specifically notified as to the possibility of retention.

Each quarter and each progress report time the teacher will confer with the parent and superintendent regarding any student who should be considered for retention. Parent/guardians shall be invited to meet with the superintendent and teacher. Information will be presented to explain the student’s progress to date. Parents will be advised about how they might assist the student during the balance of the school year.

Not later than May 15th, the parent, superintendent, and teacher will again meet to review the latest progress and determine if the student’s need would be best served by promotion or retention.

The decision will be made by the teacher. The parent may appeal to the superintendent. If still not satisfied, the parent may address a request to the superintendent for an appeal meeting with the school board. The superintendent will schedule an appeal meeting for the parent and teacher. The decision of the board is considered final. **(School Board Policy 2421; School Board Procedures 2421P).**

SEVENTH AND EIGHTH GRADE GRADUATION REQUIREMENTS

The Nespelem Elementary School Districts requires our 7th and 8th grade students to pass the following subjects in order to receive their graduation certificate from the eighth grade. If a class is failed during the school year, that class may be made up by satisfactorily completing a correspondence course at student expense.

Seventh Grade:

Reading/Writing
Math
Physical Education
Science
Social Studies

Eighth Grade:

Reading/Writing
Math
Physical Education
Science
Social Studies

ATTENDANCE EXPECTATION

Regular, punctual attendance is the responsibility of both the student and parents.

The only valid excuses for missing school are:

1. Illness/Medical appointments.
2. Death in the immediate family.
3. Family emergencies.
4. Mandated court appearances.

ATTENDANCE EXPECTATION - continued from previous page

5. Religious and cultural observances when requested by a student's parent. Up to 3 days per year attending a cultural activity will be counted as attending school. (The student will be responsible for bringing back a report on the activity attended as assigned by the Culture teacher or principal.)
6. Disciplinary actions and short term suspensions
7. Pre-arranged absences: The principal may, upon request by the parent, grant permission in advance for a student's absence. Arrangements need to be made at least one week in advance.
8. We will follow Tribal and "Becca Law" on attendance requirements. Absences for any other reason will be classified as unexcused.

ATTENDANCE/TARDIES

Students shall be punctual and regular in attendance. Absence is permitted only with the knowledge and permission of a person legally responsible for the student. Students who have been absent from class must bring a note from home to the attendance officer.

TRUANCY

The school will notify a student's parent or guardian in writing or by telephone whenever the student fails to attend school after one unexcused absence. The notification shall include the potential consequences of additional school absences. A conference with a parent or guardian may be held after two unexcused absences. The Child Focus Team will schedule a conference to determine what corrective measures could improve the student's attendance. Prior to the student's fifth unexcused absence, the district will notify the student and parents of school attendance requirements. After the student's fifth unexcused absence in a month or tenth unexcused absence in a year the District will file a petition and affidavit with juvenile court alleging a violation of RCA 28A.225.010.

MAKE-UP WORK

Students who have excused absences may make up class assignments, outside the class time. It is the student's responsibility to get make-up work from their instructors. Students shall be allowed one day plus the number of days missed to make up the work.

TEXTBOOKS

Books are issued to students by the teacher at the beginning of each term. Fines will be assessed for lost, stolen, or damaged books.

HALL PASSES

Students are not permitted out of class during class time without an accompanying adult or written hall pass. Hall passes should specify destination and time, with the purpose for the pass.

GUIDANCE

Guidance and Counseling services are available to every student in school. These services include assistance with educational planning, interpreting test scores, study help, student concerns, or any questions or concerns a student or parent may wish to discuss with the counselor.

NURSE

We have a part time nurse available to serve your child. Please remember to get immunizations taken care of, as students may not attend school if they have not been appropriately immunized. Nurse hours are generally Tuesday through Friday from 9:00 - 3:00.

ILLNESS OR INJURY DURING THE SCHOOL DAY

Students who become ill during the day are to get a pass from the teacher and report to the office. An attempt will be made to contact the parent if the student is too ill to remain at school. No student will be allowed to go home if no one is there, or if a parent or guardian cannot be reached. The school nurse is on duty to provide assistance, and your child will be well cared for at school. NOTE: Medication will not be administered by office staff, except in the case of prescription medicine with **written** parental authorization for the school to comply with a physician's orders to administer the prescription.

HEAD LICE - PEDICULOSIS

In order to safeguard the school community from the spread of pediculosis (head lice), the district shall require that no student shall attend school who has an active case of Pediculosis characterized by the presence of lice or nits (lice eggs) in the hair.

A student with pediculosis will be sent home for treatment. Two days of school absence for treatment will be excused; any following absences for the same bout of pediculosis will be unexcused.

The child's parent/guardian will be contacted by phone, if possible, to inform them of the Pediculosis. The child will be sent home with a letter explaining the head lice policy and information regarding treatment. Lice combs will also be sent home when they are needed and/or available. The nurse will make other contacts as necessary.

The child will be rechecked upon return to school to insure that treatment has been successful.

STATEMENT ON DRUG AND ALCOHOL PREVENTION PROGRAM

The Nespelem School District recognized that the use of illicit drugs or possession of alcohol is illegal and harmful. The Nespelem School District has a Drug/Alcohol Abuse prevention program. As part of this program, the Nespelem School District wants to keep all patrons informed of drug and alcohol counseling, rehabilitation, and reentry programs which may be available locally to students, staff and community members. They are:

Nespelem Elementary	634-4541
Betsy Rainsford, School Nurse	634-4541
Indian Health Services	634-2900
Tribal Alcohol Program	634-2610

ACTIVITIES

Athletic Programs offered to Nespelem students in grades 6, 7, and 8 include: Cross Country, Volleyball, Basketball, Wrestling, Track, Softball, and Eaglet Dancers. Students wishing to participate in athletics must meet eligibility requirements set forth in the athletic code, and must have a current physical, insurance, and ASB card. An ASB card may be purchased for \$5.00.

Nespelem Middle School Participation Guidelines for Athletes:

1. These requirements must be met prior to participating in a given sport season: A current Physical, Student-Parent/Guardian Warning Form, Insurance waiver, Participation Guide lines form and current ASB card (\$5.00).
 2. Academic Standard - the minimum is that the athlete must be passing in all core subjects with no subject F average and a 2.00 GPA average to date for: Reading, English, Math, Science, Social Studies. Each Friday grades are checked for eligibility. Students that are not eligible may not participate in any contests/games the following week, and can only go to practice after participating in study table before school, at lunch recess or after school. **In addition to academic standards, an “S” (for satisfactory) or better in citizenship needs to be achieved/maintained.**
 3. School attendance prior to a contest or practice - In order to participate, the athlete must be in school the day of the contest.
 4. The dismissal or removal from classes for disciplinary reasons may disqualify a student athlete from participation in extracurricular activities. All violations shall be reported to the Athletic Director.
 5. Training Regulations: No use, possession, distribution or sales of alcoholic beverages, illegal drugs, or drug paraphernalia. (Level 5 of the Discipline Policy long-term suspension and dismissal from the sport squad).
 6. All athletes shall attend all practices, meetings, contests, unless excused by the coach. Unexcused absences carry their own consequence:
The first unexcused absence – The student gets a warning.
The second unexcused absence – The student loses game/contest time.
The third unexcused absence – The student will not participate in the next game or match.
The fourth unexcused absence – The student is suspended from the team with a right to appeal.
 7. Equipment- School equipment may be checked out to the students and will be their responsibility. They are expected to keep it clean and in good condition. Loss of issued equipment or damage will be the student’s financial obligation.
 8. Travel - Each team member will remain with the team and under the supervision of the coaching staff when attending a contest. All student athletes must travel to and from athletic contests with the team and in transportation provided for this purpose. The only exception to this rule will be in the event the parent or guardian personally requests in writing to the coach or advisor in charge of the student that their child is allowed to go home with them (only on return trips).
 9. Playing time - Playing time is earned not given. The coach decides who should play and when. The coach will play team members as he/she can, but there may be times when some of the athletes will not play in a contest.
- This is not a complete list of all eligibility rules and regulations. The WIAA has more regulations and a coach may have more team rules. If you have any questions please contact your Athletic Director at 634-4541.

STUDENT COUNCIL

The Student Council provides leadership and management opportunities for the Nespelem School students. The student body officers are elected from grades 5-8 by September 15, 2009, and are governed by Board Policy and the ASB Constitution.

Please contact the ASB advisor Miss J. Van Brunt for more information.

STUDENT DANCES

Dances at Nespelem School are for Nespelem students.

1. Grades 6, 7 and 8.
2. Once a student leaves the building, he/she will not be readmitted.
3. Students serving ISS/OSS or EXPULSION may not attend.

CLUBS

School sponsored clubs include: Eaglet Dancers and Run Walk Club. Students need to meet the participation requirements of the activity/club.

Currently the advisors for the Run/Walk club are Miss T. White and Mrs. S. Dickey. The Run/Walk club is active during the Spring. It provides an opportunity to get in shape for upcoming community health runs and Bloomsday.

The Eaglet Dancers club advisor is Ms. T. Sanger. This club meets during the entire school year. Students in kindergarten through 8th grade can learn to powwow dance and they'll also have an opportunity to participate in exhibition dancing and school powwows.

Nespelem School District Mission Statement

To Enable A Child To Be A Thinking, Caring, Productive Person Using High Academic Standards In A Positive Environment.

STUDENT EXPECTATIONS AND GOALS

GOAL ONE: Be Here

Be on time

Be prepared

GOAL TWO: Be Kind

Co-operate

Work without disturbing others

Share equipment in the classroom and at recess

Be aware of the needs of others

GOAL THREE: Be Respectful

Be quiet and listen

Follow instructions as given

Respect all persons (students and staff)

Use Appropriate Language

GOAL FOUR: Be Safe

Manage yourself at all times

Follow the school rules

Take care of personal and school property

GOAL FIVE: Be Productive

We expect you to try your hardest and do your best

Complete Assignments

Help yourself and others learn

If you can monitor yourself and help others reach these goals, we will all be successful this year!

STUDENT CONDUCT

Consequences for Appropriate Behavior

1. Each teacher develops a plan to reward his/her class for appropriate, positive, on-task behavior.
2. At Quarterly Celebrations, special student achievement is acknowledged. Quarterly and yearly.
3. Perfect Attendance is acknowledged monthly and yearly.
4. Students achieving Honor Roll status are acknowledged quarterly at assemblies. "A" Honor Roll is GPA of 3.5 - 4.0. "B" Honor Roll is GPA of 3.0 - 3.49.
5. Individual classrooms may make special presentations and acknowledgments in various ways.

ALL SCHOOL GENERAL GUIDELINES

Cooperation:

All students will comply with the reasonable expectations of and cooperate with all teachers, administrators, and other school employees and follow the Nespelem School rules.

Clean Campus:

Students are expected to pick up after themselves and keep the school and cafeteria free of litter.

Bathroom

Use quickly.

Clean up after yourself

Practice good health habits.

LUNCH DETENTION

Lunch detention is done in the Opportunity room during lunch break, after the student has eaten lunch. Failure to fulfill Lunch Detention may result in before school detention, after school detention, In School Suspension and/or Out of School Suspension.

AFTER-SCHOOL DETENTION

For infractions of school rules, regulations, or misconduct, students may be assigned after school hours for up to 55 minutes on Monday through Thursday. The parent will be notified of the reason for detention. Transportation is provided at 4:00 pm. Detention will be served after parent contact is made. Failure to fulfill After-School Detention may result in Out of School Suspension.

IN SCHOOL SUSPENSION (ISS)

The need for order in the school or classroom is basic to learning. Rules are established to preserve the integrity of classroom and school in order to accomplish this need. Students who are in violation of school rules not only deprive themselves of the opportunity to learn, they also interfere with the progress of others. The district therefore, has created an in-school suspension program, which temporarily removes the student from the regular environment but permits the student to maintain his/her academic progress. Students who are assigned in-school suspension are granted this **opportunity** as a privilege and are expected to comply with the expectations of staff. Students who are in ISS **may not** participate in after school activities such as sports, clubs, rehearsals or practices while on suspension. They must go home immediately after school.

OUT OF SCHOOL SUSPENSION

Students who have already had the opportunity for In School Suspension may face Out of School Suspension with the next infraction. OSS students **may not** attend any school district sponsored activity or be on any school campus.

GUIDELINES FOR RECESS SUPERVISORS AND TEACHERS

Follow the Discipline Chart.

Level 1

Ask the student to practice the correct procedure. The student might need a short time on the fence to observe the desired behavior before practicing it.

Level 2

If the behavior is repeated, send the student to Opportunity to fill out an Action Plan.

Level 3 or 4 behavior

Send the student to Opportunity, and the Coordinator will keep the student until the supervisor can write the Opportunity slip.

RECESS RULES & GUIDELINES

1. Choose your recess area at the beginning of recess, play safely, have fun and dress appropriately.
2. Listen and follow the directions of the recess supervisors, respond immediately to the bell, and walk on the sidewalks.
3. Take turns, share and return the equipment, treat others with kindness and respect.
4. Use the equipment as it was designed to be used (see rules below).
5. No vulgar and/or offensive language or signs to be seen or heard at recess.
6. Talk to the recess supervisors if you are having a problem at recess time.

7. Please stay within the boundaries: North: Portables. East: The track South: The fence line parallel to the road. West: The fence line perpendicular to the sidewalk to the Kindergarten room.
8. If you need to use the bathroom let the recess supervisor know.
9. No playing or visiting in the Primary or Intermediate hallways, or portables.
10. Keep shoes on when outside: shoes off in the gym, unless you have gym shoes.

TEETER-TOTTERS

- One student on each end.
- Both hands on the handle bar.
- Stay off the bar in the middle.
- Sit forward and straddle the seat.
- Keep feet out from under the board while it descends.
- No cherry bumps.
- No standing or running on the board.
- Kindergarten students need instruction and extra care when using the teeter-totter.

THE BIG SLIDE

- Be patient and wait your turn.
- Use the railing to step up and then slide down.
- One at a time on the slide.
- No climbing on the orange top of the slide.
- Slide down feet first.
- Do not sit at the end of the slide or stand in front of students coming down the slide.

HAND OVER HAND BARS:

- Move in one direction (from south to north).
- Use both hands to grip the bars.
- One person on the bars at a time.
- No monkey fights.
- No standing, sitting or climbing on top of the bars.
- No flips off the bars.

JUNGLE GYM:

- For grades K-5.
- The bars are for hand over hand use, not sitting on top of the bars.
- It is okay to go up the small slides, please watch out for others coming down.
- Avoid having too many on the jungle gym at one time and be careful of others who are climbing.
- Don't climb on the jungle gym when it is wet.
- Drop from the bars with knees slightly bent.

SWINGS

- Sit on the swings, no standing or kneeling.
- Walk around the swings, not directly in front or behind them.
- No twisting the swings.
- Do not swing an empty swing.
- No bailing out of the swings.
- No flipping the swings over to ride the swings higher.
- Swing back and forth not sideways.
- One person to a swing.

TIRES:

Keep the sand in the tires.
No playing tag or pushing on the tires.

BASKETBALL COURT

No hanging on the nets or rims.
Avoid rough play.

SOCCER:

Keep away from the soccer nets.
Avoid rough play.

FOOTBALL:

Touch football only (**NO TACKLING ALLOWED**).
Play football in between the upper and lower playgrounds, or on the interior of the track, if a recess supervisor is with you.

EQUIPMENT WITH WHEELS:

Keep scooters, skate boards, roller skate shoes, and roller blades at home.

SNOW

Making snow forts and snow people is allowed.
No face washing.
No snowball fights or snow throwing.

Nespelem School District Student Discipline Model at a Glance

The Nespelem School District is committed to maintaining a safe school learning environment for students, personnel and patrons. This standardized discipline policy has been developed with input from parents, staff and students and ensuring that all students are provided with the opportunity to learn- free from fear and distraction. Copies of the policies can be obtained from any district school.

When considering the level of discipline to be meted out to a student, school authorities shall consider several factors including, but not limited to, the student's attitude, the severity of the conduct, the student's intent, the affect on other students and/or staff, the safety of the student and other students and/or staff, mitigating circumstances, and the student's discipline history. **Depending upon these factors, a more severe punishment or alternate consequence may be imposed.** The following chart shows the range of sanctions in disciplining students. *The range of sanctions so noted are progressive.* Repeated offenses in any one category or combination of categories shall result in more severe sanctions. After each offense, the level of discipline is indicated for each level:

“E” = Elementary “M” = Mid-Level

“EXCEPTIONAL MISCONDUCT,” designated by an asterisk (*) has been judged by the school district, after consultation with an ad hoc citizen committee, to be (1) of such frequent occurrence and/or (2) so serious as to warrant immediate resort to long-term suspension.

- Due process procedures are available to parents and students aggrieved by the imposition of these disciplinary measures.
- Students with disabilities shall be disciplined in a nondiscriminatory manner on a case-by-case basis.

OFFENSE The following list is not <i>exclusive</i> of other behaviors for which a student may be disciplined, up to and including expulsion and notification of non-school agencies:	School Discipline	Short-Term Suspension/ Discipline (1-10)	Long-Term Suspension (11-90)	Expulsion/ Emergency Expulsion	Notification Non-School Agency
1. Adherence to District Rules: A student shall obey the lawful instructions of district personnel in a respectful and responsible manner.	E	Begin Here			
	M	Begin Here			
2. Cheating/Plagiarism/Altering Records/Misrepresentation: A student shall not knowingly submit the work of others and represent it as his/her own. S/he shall not aid and abet (conspire) the cheating of others. Student shall not alter any school records for notes and shall not make untruthful statements of any kind.	E	Begin Here			
	M	Begin Here			
3. Arson: A student shall not intentionally set a fire or cause an explosion.	E			Begin Here	◆
	M			Begin Here	◆
4. Assault Threats or Abuse of District Personnel/Student (Grievous): A student shall not threaten, intentionally cause or attempt to cause physical injury, or interfere with the discharge of the official duties of district personnel by intimidation, force or violence. Student shall not assault a person with intent to inflict substantial bodily harm	E	Begin Here			
	M			Begin Here	◆
5. Assault (all others) or Threats: A student shall not intentionally make contact with another person that would be harmful or offensive to an ordinary person who is not unduly sensitive; or act with unlawful force, with intent to inflict bodily injury or cause fear of such injury, even if no injury is inflicted.	E	Begin Here			◆
	M		Begin Here		◆
6. Bomb Threat: A student shall not falsely indicate verbally or in writing that a bomb or other incendiary device is on school property.	E		Begin Here		◆
	M			Begin Here	◆
7. Burglary: A student shall not enter or remain unlawfully in a district building with intent to commit a crime. <i>Also see # 28 robbery; # 30 theft</i>	E	Begin Here			◆
	M		Begin Here		◆
8. Bus Conduct: Drivers are empowered to impose discipline upon a student for misconduct and recommend to the Supervisor of Transportation the denial of riding privileges. School district administrators may impose additional sanctions in proportion to the severity and repetition of the act(s).	E	Begin Here			
	M	Begin Here			
9. Controlled/Illegal Substances: A student shall not possess, allege to possess, use, distribute, or be under the influence of any alcoholic beverages, illegal drugs, inhalants, unauthorized controlled substances, prescription, non-prescription, over the counter medications, any look alike substances or in possession of drug paraphernalia.	E			Begin Here	◆
	M			Begin Here	◆

OFFENSE The following list is not <i>exclusive</i> of other behaviors for which a student may be disciplined, up to and including expulsion and notification of non-school agencies:	School Discipline	Short-Term Suspension/ Discipline (1-10)	Long-Term Suspension (11-90)	Expulsion/ Emergency Expulsion	Notification Non-School Agency
10. Defiance of School Authority: A student shall not be disrespectful or defy (verbally or nonverbally) the lawful instructions of school district personnel.	E	Begin Here			
	M	Begin Here			
11. Display of Affection: A student shall not display sexually oriented behavior at school or during school sponsored activities as appropriate by age (also including district transportation).	E	Begin Here			
	M	Begin Here			
12. Disruptive Conduct: A student shall not exhibit conduct which materially and substantially interferes with the educational process.	E	Begin Here			
	M	Begin Here			
13. Dress/Apparel: A student's dress and appearance may be regulated when, in the judgment of school administrators, there is reasonable expectation that (1) a health or safety hazard is presented by the dress or appearance (2) promotes drug, alcohol or tobacco; (3) causes a disruption of the educational process; or (4) otherwise violates the building standards.	E	Begin Here			
	M	Begin Here			
14. False Alarm: A student shall not activate a fire alarm or make a 911 call except for the intended purpose of the alarm.	E		Begin Here		◆
	M		Begin Here		◆
15. Fighting/Fight Promotion: Students shall not participate in, provoke, or promote mutual physical contact (physical or verbal) involving anger or hostility.	E	Begin Here			
	M		Begin Here		
16. Firearms/Dangerous Weapons and Explosives: A student shall not possess or use firearms, explosives, or any other items capable of causing bodily harm, including "fake" firearms that are represented as 'real' firearms; nor shall they possess or place such items (explosives, Stink bombs, or imitations of such devices) on school property, transportation or at any school related activity. Parents/Law Enforcement must be notified. <i>RCW 70:40 Mandatory Expulsion for one year</i>	E			Begin Here	◆
	M			Begin Here	◆
17. Gambling: A student shall not play cards, dice or games of chance for money or other things of value on school property or at school activities.	E	Begin Here			
	M	Begin Here			
18. Gangs: As determined by the administration, a student shall not knowingly engage in gang/gang-like activities on school property or during school activities. Symbols of Gang Affiliation: symbols of gang affiliation are prohibited. Gang Affiliation Defined: The formation of common attributes used by its member to denote the presence of a group whose purpose is intimidating and/or harassing an individual or a group of individuals. Gangs and gang-related activities disrupt the orderly operation of the schools and inhibit/detract from a school setting that is conducive to learning. Gang affiliation or alleging gang membership is a form of intimidation to the student body and is disruptive to the educational process. Hand Signals, Apparel, Graffiti, Writing, etc: The use of hand signals and the presence of apparel, jewelry, accessories, graffiti, writing or manner of grooming, including tattoos which by virtue of its colors, arrangement, trademark, symbol alteration, or any other attribute denoting membership in a gang creates a clear and present danger on school premises, at school-sponsored events, and/or disrupts the orderly operation of the schools.	E		Begin Here		
	M		Begin Here		

OFFENSE The following list is not <i>exclusive</i> of other behaviors for which a student may be disciplined, up to and including expulsion and notification of non-school agencies:		School Discipline	Short-Term Suspension/ Discipline (1-10)	Long-Term Suspension (11-90)	Expulsion/ Emergency Expulsion	Notification Non-School Agency
19. Sexual Harassment-Students/Adults: A student shall not sexually harass another student or adult. Intimidation, bullying or harassing another person because of that person's race, color, gender, religious beliefs, ancestry, national origin, sexual orientation, mental or physical disability, or for any other reason is considered harassment. A threat to cause injury, property damage, or physical confinement or restraint of the person threatened, or any other act intended to substantially harm the physical or mental health of the person threatened are considered intimidating acts. Initiation or hazing is prohibited.	E		Begin Here			
	M		Begin Here			
20. Indecent Liberties/Exposure: A student shall not take indecent liberties with another student or intentionally make any open obscene exposure of self or others. Initiation or hazing is prohibited	E		Begin Here			
	M			Begin Here		
21. Interference with or Intimidation of School Authorities: A student shall not interfere with the discharge of the official duties of district personnel by force, threat of force, or violence.	E				Begin Here	
	M				Begin Here	
22. Lewd Conduct: A student shall not display behavior that is indecent, lustful or obscene, e.g.: sexually deviant behavior.	E	Begin Here				
	M		Begin Here			
23. Harassment, Intimidation or Bullying/Extortion: A student shall not intentionally intimidate or harass a person because of any person's race, color, sex, religion, sexual orientation, ancestry, national origin, mental or physical disability. Initiation or hazing activities are prohibited.	E		Begin Here			
	M		Begin Here			
24. Malicious Mischief/Vandalism: A student shall not intentionally cause damage to any property (school district, contractor, school employee, or another student). Restitution for the cost of repair/replacement shall be the responsibility of the student and/or parent/guardian/custodian.	E	Begin Here				
	M		Begin Here			
25. Obscenity, Profanity and Vulgarity: Students shall not use obscene, vulgar, or profane language, writings, pictures, or make such signs or acts, including computer terminals.	E	Begin Here				
	M		Begin Here			
26. Participation in an Incident: A student shall not participate in an incident by inciting or encouraging misconduct or by being a spectator who is actively inciting or encouraging such conduct by words, actions or presence.	E	Begin Here				
	M		Begin Here			
27. Possession of Stolen Property: A student shall not knowingly receive, retain, possess, conceal or dispose of stolen property.	E	Begin Here				
	M		Begin Here			◆
28. Robbery: A student shall not take another's property by force or threat of force. Also see: #7 Burglary, #30 Theft	E		Begin Here			
	M				Begin Here	◆
29. Technology Misuse: A student shall observe the <u>Acceptable User Guidelines</u> and shall not inappropriately use the Internet, e-mail, URL's or other technology.	E	Begin Here				
	M	Begin Here				
30. Theft: A student shall not unlawfully remove (steal) school or personal property. Law enforcement agencies may be contacted. <i>Also see: #7 Burglary, #28 Robbery</i>	E	Begin Here				◆
	M		Begin Here			◆

<p style="text-align: center;">OFFENSE</p> <p>The following list is not <i>exclusive</i> of other behaviors for which a student may be disciplined, up to and including expulsion and notification of non-school agencies:</p>		School Discipline	Short-Term Suspension/ Discipline (1-10)	Long-Term Suspension (11-90)	Expulsion/ Emergency Expulsion	Notification Non-School Agency
<p>31. Tobacco Products: A student shall not possess, use, transmit, sell or distribute tobacco products or (products resembling tobacco.)</p>	E	Begin Here				
	M		Begin Here			
<p>32. Truancy / Attendance: Unexcused absences: students shall attend school every scheduled day for the entire day and shall be in their assigned areas at assigned times, unless officially excused. Refer to BECCA Bill (Policy 3124)</p>	E	Begin Here				
	M	Begin Here				
<p>33. Dangerous Items: A student shall not possess, transmit or use items determined by the school authorities to be weapons, which are capable of causing bodily harm or threat of intimidation (including fake weapons, laser pointers and knives). Parent/Law Enforcement must be notified. All such weapons shall be confiscated and the appropriate non-school agency notified.</p>	E		Begin Here			◆
	M		Begin Here			◆
<p>34. Violation of Federal, State, or Local Laws: (school related): A student shall not knowingly violate federal, state, or local laws.</p>	E	Begin Here				
	M		Begin Here			◆

SIGNATURE PAGE:

I have read the 2009-2010 Guide to Student Citizenship with my child/children and will sign and return this page to the school to verify reading the hand book.

STUDENT'S SIGNATURE

PARENT/GUARDIAN SIGNATURE

DATE

Thank you!